Controlled Copy Support Systems, Inc.

CD-Audio Product Identification Form

To protect your intellectual property rights as a musician or record label, Controlled Copy Support Systems, Inc. (CCSS, Inc) abides by the International Recording Media Association's Anti-Piracy Compliance Program. This program benefits you by protecting copyright owners from unauthorized reproduction of their property.
Please fill out this form in its entirety and submit it with your order. ***Orders without this form cannot be processed.***

1. Provide us with the name of your CCSS, Inc Product Specialist or Account Manager, the name your account is in, the contact person, and daytime contact information.
2. The title of your album and name of the artist. If this is a compilation with multiple artists, check yes, and fill in the various artists' names in section 3 below. Also include your projects release number.
3. If the whole album is by one artist, put the artist's name on the first line only. If there are multiple artists on the recording, please fill out the artist's name for each track.
4. Please provide the full song title for each track.
5. We appreciate your adding the individual song times, in minutes and seconds, if available.
6. Please provide information about who owns the rights to the master. If you recorded the song, please put "client" in this field. *If the recording is by someone else (another artist) and/or the recording is the property of someone else, you must put their name in this field, and provide a copy of the contract authorizing you to reproduce their recording. Note*: This field pertains only to the rights to the recording (i.e. the recorded performance on the master), and not mechanical copyrights. If you record a cover song whose copyrights belong to a third party you must obtain a mechanical license prior to duplication. In the case of a cover version you've recorded, you can put "client" in this field, since the rights to the recording belong to you.

1. Your Account Information

CCSS, Inc Customer Service Representative:
ATTN: Johannah Brookwell johannah@ccssinc.com

Customer name

Contact Person (If different from above)

Daytime Phone: _____ **Fax:** _____ **email:** _____

2. Album/Project Information

Album/Project Title:

Artist Name: Compilation? ☐ Yes ☐ No

Release Number: Control Number: (CCSS, Inc use only)

3. Artist	4. Song Title	5. Time (Optional)	6. Intellectual Property Rights Owner

Please add separate sheets if additional space is needed.

Controlled Copy Support Systems, Inc. (CCSS, Inc) reserves the right, at its sole discretion, to investigate the ownership of any and all materials provided for manufacturing. If CCSS, Inc determines, or has reason to believe, that the customer does not have the authority to reproduce the product or materials provided, CCSS, Inc will have no further obligations to the customer to provide any reproduction services or any other services under any agreements with respect to such product or materials, and will return such product or materials to the customer. By reserving these rights, CCSS, Inc does not in any way assume an obligation to investigate or verify ownership of any and all intellectual property or other materials provided by the customer, and CCSS, Inc will rely solely on the customer's representations and warranties, as provided under CCSS, Inc CD-Audio Product Identification Form.

I declare that the above information is correct, that I have the right to reproduce this project, and that I agree to CCSS Inc.'s standard Terms and Conditions of Sale.

Print Name: _____ Signature: _____ Date: _____